



**SPECIAL EDUCATION  
TASK FORCE  
MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Eric R. Dill

**Union High School District**

**WEDNESDAY, MARCH 14, 2018  
9:45 AM – 2:15 PM**

**PACIFIC TRAILS MIDDLE SCHOOL  
5975 VILLAGE CENTER LOOP ROAD, SAN DIEGO, CA 92130**

*Welcome to the meeting of the San Dieguito Union High School District Special Education Task Force.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the facilitator prior to the start of the meeting. When the facilitator invites you to the podium, please state your name before making your presentation.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, public comments are limited to item(s) on the published agenda. Unless an item has been placed on the agenda, no discussion or action may be taken. The facilitator may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Task Force less than 72 hours prior to the Task Force Meeting will be available for review on the district website, [click here](#) and/or at the district office. Please contact the [Administrative Services](#) department for more information.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Special Education Task Force, please contact the [Administrative Services](#) office. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
SPECIAL EDUCATION TASK FORCE  
MEETING AGENDA**

**WEDNESDAY, MARCH 14, 2018  
9:45 AM – 2:15 PM**

**PACIFIC TRAILS MIDDLE SCHOOL  
5975 VILLAGE CENTER LOOP ROAD, SAN DIEGO, CA 92130**

The San Dieguito Union High School District has scheduled a Special Education Task Force Meeting for Tuesday, February 13, 2018, at the above location.

1. 1. CALL TO ORDER ..... 9:45 AM

**INFORMATION ITEMS**

2. WELCOME: MAUREEN O’LEARY BURNES
3. APPROVAL OF REVISED MINUTES / JANUARY 17, 2018 SPECIAL EDUCATION TASK FORCE MEETING  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the revised minutes of the January 17, 2018 Special Education Task Force Meeting, as shown in the attached supplements.
4. APPROVAL OF MINUTES / FEBRUARY 13, 2018 SPECIAL EDUCATION TASK FORCE MEETING  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the February 13, 2018 Special Education Task Force Meeting, as shown in the attached supplements.
5. SPECIAL EDUCATION UPDATE: FEEDER DISTRICT TRANSITION MEETINGS: MEREDITH WADLEY
6. REVIEW OF DRAFT GOALS - CONSENSUS PROCESS: MAUREEN O’LEARY BURNES
7. GROUP ACTIVITY: REVIEW AND REVISE DRAFT STRATEGIC PLAN: MAUREEN O’LEARY BURNES
8. LUNCH
9. PUBLIC COMMENTS  
In accordance with the Brown Act, public comments are limited to item(s) on the published agenda. Unless an item has been placed on the agenda, no discussion or action may be taken by the Task Force. The facilitator may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda. (See *Task Force Agenda Cover Sheet for further information on public comments.*)
10. ADDITIONAL DATA POINTS OR RESOURCES NEEDED
11. ADJOURNMENT

*The next regularly scheduled Special Education Task Force Meeting will be held on Wednesday, April 18, 2018, at **the District Office**. The San Dieguito Union High School District Office is located at 710 Encinitas Blvd., Encinitas, CA 92024.*



## MINUTES

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Eric R. Dill

### SAN DIEGUITO UNION HIGH SCHOOL DISTRICT SPECIAL EDUCATION TASK FORCE MEETING

**TUESDAY, FEBRUARY 13, 2018**  
**9:45 AM – 2:15 PM**

**DIEGUEÑO MIDDLE SCHOOL**  
**2150 VILLAGE PARK WAY, ENCINITAS, CA 92124**

The Special Education Task Force of the San Dieguito Union High School District held a meeting on Tuesday, February 13, 2018, at the above location.

#### Attendance / Committee:

Parent Representatives: Sophy Chaffee, Nancy Lazerson, Kent McIntyre, *Karen Rusnak (Absent)*, *Lisa Shulman (Absent)*

NCCSE CAC Representatives: Julie Law-Cheeseman, *Amy Flicker (Absent)*, JoAnne Stress

Certificated Staff (Special Education): Liz Dargan (Academic Support at TPHS), *Diane Dekker (Learning Center at EWMS) (Absent)*, Paula Goodfellow (Speech and Language Pathologist, Elizabeth Marshall (Academic Support at TPHS), Kellie Maul (Functional Life Skills at OCMS)  
Certificated Staff (General Education): Duncan Brown (Counselor at SDHSA), Erin Charnow (Math at LCC), Matt Livingston (Science at TPHS), Roxzana Sudo (English at TPHS), Mark VanOver (Social Science at CCA)

Workability: Nathan Molina (Transition Services Coordinator)

Classified Support: Elizabeth DeIVal (Workability / TPP)

Administrators: *Rob Coppo (Principal, TPHS) (Absent)*, Cara Dolnik (Principal, CVMS), Tiffany Hazlewood (Program Supervisor, District Office), Jeremy Meadows (Assistant Principal, LCC), Briahna Weatherford (Principal, OCMS)

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Attendance / Project Lead:

Mark Miller, Associate Superintendent, Administrative Services  
Meredith Wadley, Director of School and Student Services

Maureen O'Leary Burness, Facilitator  
Lesley Rhodes, Executive Assistant, Educational/Administrative Services, Recording Secretary

Attendance / SDUHSD Governing Board:

Beth Hergesheimer, President

1. CALL TO ORDER

Maureen O'Leary Burness called the meeting to order at 9:50 a.m.

**INFORMATION ITEMS**

2. WELCOME

Ms. O'Leary Burness welcomed the group, including SDUHSD Board Member Beth Hergesheimer, and reviewed the meeting agenda. After some discussion, it was agreed to amend the Mission and Vision statements to replace "*all students*", with "*each student*".

3. APPROVAL OF MINUTES / JANUARY 17, 2018 SPECIAL EDUCATION TASK FORCE MEETING

Motion by Mark VanOver, second by Julie Law-Cheeseman, to revise the minutes of the January 17, 2018 Special Education Task Force Meeting, to include the common goal areas under consideration. Motion carried unanimously.

4. SAN DIEGUITO UNION HIGH SCHOOL DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN 2017-2020:  
JULIE GOLDBERG

Ms. O'Leary Burness introduced Ms. Julie Goldberg, Teacher on Special Assignment (ToSA) – Categorical Programs, who presented a summary of the Local Control Accountability Plan (LCAP). SDUHSD's LCAP has four overarching goals:

Goal #1: Annual increase in student achievement for all students in English language arts & math with focus on accelerating student learning outcomes for students performing below grade level.

Goal #2: All English Learner (EL) students will receive instruction and curriculum that includes designated and integrated English language development across all core content areas.

Goal #3: All district graduates will be college and career ready.

Goal #4: Increase the level of "school connectedness" and "sense of safety" of students, staff and parents.

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SDUHSD's LCAP is written to include larger overarching goals and base program goals for ALL students as well as goals written to address specific subgroups of homeless/foster youth, socio-economically disadvantaged students, and English language learners. Of the specific subgroups, the Task Force group was reminded that these groups are inclusive of students in special education.

SDUHSD's LCAP goals are what drive the Single Plan for Student Achievement (SPSA) process at school sites.

#### 5. SUMMARY OF GOAL AREAS

Ms. Maureen O'Leary Burness discussed the common goal areas stakeholders identified at the last Task Force meeting. Task Force members then selected the common goal area they were passionate about and began drafting an overarching goal as well as specific action steps to achieve the goal. Teams shared their draft goals with other groups.

#### 6. SPECIAL EDUCATION STRATEGIC PLAN TEMPLATE

Ms. Maureen O'Leary Burness presented the proposed template to be used as the strategic planning document. The proposed document is based on SDUHSD's SPSA template, to reinforce the linkage to the LCAP, site SPSA's, and ultimately the special education strategic plan. It was decided that the Special Education Task Force Vision and Mission statements be amended to replace "all students" with "each and every student". Motion by Nathan Molina, second by Sophy Chaffee, to make the wording change to the Vision and Mission Statements as discussed. Motion carried unanimously.

#### 7. LUNCH BREAK

Goal and action step work continued during lunch.

#### 8. SPECIAL EDUCATION STRATEGIC PLAN DEVELOPMENT TEMPLATE, CONTINUED

Ms. O'Leary Burness led a conversation with the larger group on the goals developed during the goal and action step writing session. The work will be wordsmithed by Ms. O'Leary Burness and returned to group at the March meeting.

#### 9. PUBLIC COMMENTS

There were no public comments.

#### 10. ADDITIONAL DATA POINTS OR RESOURCES NEEDED

Ms. O'Leary Burness closed the meeting by asking the group the following three questions to ponder and to then deliver feedback for future agenda development:

- a. What data points do we still need to explore?
- b. What else, generally, do you need to do your work?
- c. What questions do you have?

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11. ADJOURNMENT

The meeting was adjourned at 2:15 p.m.

\_\_\_\_\_  
Maureen O’Leary Burness, Position (Facilitator )

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mark Miller (Associate Superintendent)

\_\_\_\_\_  
Date



**\*REVISED\***  
**MINUTES**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Eric R. Dill

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
SPECIAL EDUCATION TASK FORCE  
MEETING**

**WEDNESDAY, JANUARY 17, 2018  
9:45 AM – 2:15 PM**

**CARMEL VALLEY MIDDLE SCHOOL  
3800 MYKONOS LANE, SAN DIEGO, CA 92130**

The Special Education Task Force of the San Dieguito Union High School District held a meeting on Wednesday, January 17, 2018, at the above location.

Attendance / Committee:

Parent Representatives: Sophy Chaffee, Nancy Lazerson, Kent McIntyre, Karen Rusnak, *Lisa Shulman (Absent)*

NCCSE CAC Representatives: Julie Law-Cheeseman, Amy Flicker, JoAnne Stress

Certificated Staff (Special Education): Liz Dargan (Academic Support at TPHS), Diane Dekker (Learning Center at EWMS), Paula Goodfellow (Speech and Language Pathologist, Elizabeth Marshall (Academic Support at TPHS), Kellie Maul (Functional Life Skills at OCMS)

Certificated Staff (General Education): Duncan Brown (Counselor at SDHSA), Erin Charnow (Math at LCC), Matt Livingston (Science at TPHS), Roxzana Sudo (English at TPHS), Mark VanOver (Social Science at CCA)

Workability: Nathan Molina (Transition Services Coordinator)

Classified Support: Elizabeth DeVal (Workability / TPP)

Administrators: Rob Coppo (Principal, TPHS), Cara Dolnik (Principal, CVMS), Tiffany Hazlewood (Program Supervisor, District Office), Jeremy Meadows (Assistant Principal, LCC), Brieahna Weatherford (Principal, OCMS)

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Attendance / Project Lead:

Mark Miller, Associate Superintendent, Administrative Services  
Meredith Wadley, Director of School and Student Services

Maureen O'Leary Burness, Facilitator  
Lesley Rhodes, Executive Assistant, Educational/Administrative Services, Recording Secretary

Attendance / SDUHSD Governing Board:

Beth Hergesheimer, President  
Amy Herman, Trustee

1. CALL TO ORDER

Mark Miller called the meeting to order at 9:55 a.m.

**INFORMATION ITEMS**

2. WELCOME AND INTRODUCTIONS

Mark Miller welcomed the group, including SDUHSD Board Members Beth Hergesheimer and Amy Herman, and reviewed the meeting agenda.

3. APPROVAL OF MINUTES / DECEMBER 20, 2017 SPECIAL EDUCATION TASK FORCE MEETING

Motion by Amy Flicker, second by Sophy Chaffee, to approve the minutes of the December 20, 2017 Special Education Task Force Meeting, as revised. Motion carried unanimously.

4. HANOVER SURVEY RESULTS REVIEW: MARK MILLER, ASSOCIATE SUPERINTENDENT / ADMINISTRATIVE SERVICES

Mr. Miller reviewed the Hanover Survey results as presented by the Hanover organization. Table groups examined the details to identify recurring ideas and themes. Maureen O'Leary Burness invited each group to report out its findings.

5. LUNCH BREAK

Ms. O'Leary Burness convened the meeting at 12:07 p.m.  
Ms. O'Leary Burness reconvened the meeting at 12:37 p.m.

6. STRATEGIC PLAN DEVELOPMENT

Ms. O'Leary Burness reviewed the notes generated from the December Special Education Task Force meeting before introducing the next task in the strategic planning process, of identifying the major topics and areas for specific goal development. Table groups discussed their



priorities for overarching areas to be included in the strategic plan. Groups reported out their work.

Stakeholders participated in an activity to begin drafting strategic plan goal statements, which were shared out by each table group, and are to be reviewed at the next meeting. The common goal areas include:

- a) Communication
- b) Transitions
- c) Curriculum and Instruction
- d) College and Career Readiness
- e) Data
- f) Meaningful Student Involvement / Inclusion
- g) Staffing and Professional Development
- h) Evidence Based Practices

7. PUBLIC COMMENTS

There were no public comments.

8. ADDITIONAL DATA POINTS OR RESOURCES NEEDED

Ms. O’Leary Burness closed the meeting by asking the group the following three questions to ponder and to then deliver feedback for future agenda development:

- a. What data points do we still need to explore?
- b. What else, generally, do you need to do your work?
- c. What questions do you have?

Discussion followed.

9. ADJOURNMENT

The meeting was adjourned at 2:15 p.m.

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Maureen O’Leary Burness, Position (Facilitator )

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Date

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Mark Miller (Associate Superintendent)

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Date

San Dieguito Union High School District  
**SPECIAL EDUCATION TASK FORCE WORKSHOP**

**Vision / Mission Statements**

**The Vision:**

The San Dieguito Union High School District provides a full continuum of supports and services to each and every student in Special Education so that each student is prepared and able to achieve a level of competence, self-reliance, disability awareness and independence based on his/her unique abilities, so that each and every student transitions successfully to the future.

**The Mission:**

Our students learn, grow, and thrive in innovative programs that build independence, so that we prepare each and every student for a successful transition to life after school.

We provide and sustain a balance of life skills, academic skills, social - emotional supports, and transition curricular options based on each and every student's true and ever changing/evolving abilities, interests, and future goals.

Each and every student is respected as a unique individual and offered high expectations, not bound by label. Decisions and practices will be student-driven and based on evidence and data.

We maintain a "Students First" philosophy. We structure each classroom and educational environment to meet the needs of each and every students.

We support students as they enter the SDUHSD, to prepare each and every student to be a successful student during his/her years in the District, focusing on effective communication, organizational skills, and academic supports for instruction and homework.

We provide supports to students so that they each actively participate in their educational processes, including the IEP process and in activities that increase self - advocacy and self-determination.

We work with parents as partners so that they are well informed and educated about programs and supports available to students within the District as well as when they transition to young adulthood.

We will provide the necessary supports to all staff so that they are informed both of student needs and of evidence-based ways to address and support those needs.